



الهيئة العامة للطيران المدني
General Authority of Civil Aviation

GACA Circular No. R-16-2010

05 August 2010

**TO HOLDERS OF ALL GACA SUPPLEMENTAL TYPE CERTIFICATES (STC)
AND REPAIR DESIGN APPROVALS (RDA)**

SUBJECT: Responsibilities for Holders of GACA Supplemental Type Certificates and GACA Repair Design Approvals – Requirement to retain information related to their design approvals

In accordance with the Civil Aviation Act of the Kingdom of Saudi Arabia (KSA) as approved by the Council of Ministers Resolution No. 185 dated 17/07/1426H and issued by the Royal Decree No. M/44 dated 18/07/1426H. (23/08/2005G), and based on the authority granted in Article 179 of the Act, the following Regulations are issued under the authority of the President of General Authority of Civil Aviation, as a duly delegated representative of the GACA Board of Directors, in accordance with Order No.T-41, dated 30/12/1429H (28/12/2008G).

The GACA requires that:

With effect from 05/09/2010:

1. Each holder of a GACA Supplemental Type Certificate (STC) or GACA Repair Design Approval (RDA) shall have a system for retaining the type design data and all data used to show that their design complies with the airworthiness and environmental requirements specified in the basis of certification. The recordkeeping shall consist of at least the following:
 - a) the drawings and specifications, and a listing of those drawings and specifications necessary to define the configuration and design features of the modification as it was shown to comply with the requirements applicable to the product;
 - b) reports on analysis and tests undertaken to substantiate compliance with the applicable requirements;
 - c) information, materials and processes used in the construction of the aeronautical product;
 - d) approved flight manual supplements (or equivalent) including revisions to the master minimum equipment list and configuration deviation list, if applicable;
 - e) instructions for continued airworthiness with details of revisions to manufacturer's recommended and GACA accepted scheduled maintenance plan and procedures guidelines; and
 - f) any other data necessary to show compliance with the applicable airworthiness and environmental requirements for modified products of the same type.

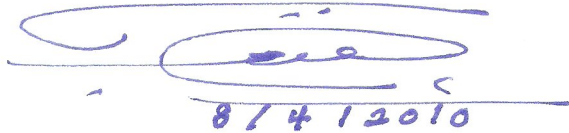


2. Each holder of a GACA Supplemental Type Certificate (STC) or GACA Repair Design Approval (RDA) shall retain the documents identified above as part of his permanent records. These records cannot be destroyed until all affected aircraft are permanently retired from service.
3. The data retained by the holder must be made available to the GACA upon request.

This Circular is published at GACA official website: <http://www.gaca.gov.sa>

Any inquiries or feedback concerning GACA Regulations shall be addressed to VP GACA-S&ER, Fax No. +966-2-6855284.

on behalf of
President, General Authority of Civil Aviation,
Kingdom of Saudi Arabia,


8 / 4 / 2010

Eng. Abdullah M. N. Rehami