

CHECKLIST- QUALITY MANUAL STRUCTURE EVALUATION

GACAR PART-141												
PILOT SCHOOL/ORGANIZATION INFORMATION												
Pilot School/Organization Name												
Qu	uality Manager Name Contact Num		Contact Number	E-Mail								
	Detail											
				<u>'</u>		QM	Comp	lianco				
No.		GACAR PART-141 Requirements					YES					
0.1	Chapter 0 Introduction	ADI	MINISTRATION	AND C	ONTROL OF Q	OALITT WAN	UAL					
	A statement that the manual complies with all applicable regulations and with the											
(a)	terms and conditions of the applicable approval						Ш					
(b)	A statement that the manual contains quality instructions that are to be complied with											
(c)	by the relevant personner											
0.2												
	Details of the person(s) responsible for the issuance and insertion of amendments and											
(a)	revisions.						Ш	Ш				
(b)	A record of amendments and revisions with insertion dates and effective dates											
(c)	A statement that handwritten amendments and revisions are not permitted except in											
(d)	situations requiring immediate amendment or revision in the interest of safety A description of the system for the annotation of pages and their effective dates.											
(e)												
	Annotation of changes (on taxt pages and as far as practicable on charts and											
(f)	diagrams)				Ti.	_						
(g)	Temporary revisions											
(h)												
(Chapter 1				AND RESPONS	IBILITIES	I					
1.	•	•	on of the organizationa									
1.2	Names of nominated post holders. The name of each nominated post holder and a description of their function and responsibilities must be included											
	Responsibilities and duties of quality management personnel. A description of the											
1.3												
	Chapter 2	nt operations and th	le compliance with the		ENERAL							
	Terminology											
2.2		Objectives and Strat	eav									
2.3	Purpose of quality system											
2.4												
	Chapter 3			QUAL	ITY SYSTEM							
3.1	Introduction			40/12								
3.2	Scope											
3.3	Feedback System											
3.4												
Chapter 4 QUALITY ASSURANCE PROGRAM												
4.1	Introduction		Q0/(211)									
4.2	A QA plan for ar		npass well- designed a		umented policies,							
4.2			ast the following activities	es:								
а		services and proces										
b	Monitor assessment and testing methods;											

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d Monitor training devices and equipment qualification, calibration and functionality, as applicable; and e Conduct internal and external audits and inspection; Develop, implement and monitor corrective and preventive actions and associated reporting systems g Utilize appropriate statistical analysis to identify and respond appropriately to trends. 4.3 Quality inspection 4.4 Audits and inspections 4.5 Auditors 4.6 Auditors independence 4.7 Audit scope 4.8 Audit scheduling 4.9 Monitoring and corrective action 4.10 Management evaluation 4.11 Recording Chapter 5 QUALITY ASSURANCE RESPONSIBILITY FOR SUBCONTRACTORS 5.1 Subcontractors Chapter 6 QUALITY SYSTEM TRAINING 6.1 General G.2 Source of training								
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6.1 General								
6.2 Source of training								
6.3 Initial and recurrent training								
Chapter 7 QUALITY-RELATED DOCUMENTATION								
7.1 Relevant documentation includes parts of the raining and procedures manual which may be included in a separate quality manual.								
7.2 In addition, the relevant documentation should include the following								
a Quality policy and strategy;								
b Glossary;								
c Organizational risk profile;								
d Risk management plan;								
e Coherence matrix;								
f Procedures and reporting system for corrective and preventive actions;								
g Specified training standards;								
h Description of the organization;								
i Assignment of duties and responsibilities; and								
j Training procedures related to the quality system to ensure regulatory compliance.								
7.3 The QA audit program documentation should reflect:								
a The schedule of the monitoring process;								
b Audit procedures;								
c Reporting procedures;								
d Procedures for follow-up and corrective actions;								
e The recording system; and Document control.								
Result of Quality Manual Assessment								
☐ Approved ☐ Not Approved/Rejected								

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Remarks

Ref. Number

AVIATION SAFETY INSPECTOR									
Name Signature Date (dd/mm/yy)									
	Hamo	Oignataro	Date (da/iiii/yy)						
(Owner of Degument: Elight Operations Standards Department, Training Centers Section)									
(Owner of Document: Flight Operations Standards Department, Training Centers Section)									

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