

TRAINING SCHOOL (ACADEMY) INITIAL CERTIFICATION APPLICATION FORM

1. APPLICANT DETAILS

Training School (Academy) Name			
Address of Principal Business office			
Address of Main Operations Base			
TA Satellite address, if applicable			
Current TA Certificate & Operations Specifications number		Expiry Date	
Head of Training Contact Details	Name	Phone Number	E-Mail

2. TRAINING COURSES DETAILS

No.	Course Title
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

3. MANAGEMENT STRUCTURE DETAILS

Post	Name	Phone No.	E-Mail
Accountable Manager			
Head of Training			
Quality Manager			
Chief Instructor, if applicable			

4. TRAINING STAFF DETAILS

Number of employed TA Instructors	
Number of contracted TA Instructors	

5. APPROVED TRAINING FACILITIES DETAILS

(a) Flight Operations Accommodation

Type	Location	Size	Number
Briefing Room			
Rest Room			
Staff Office			
Record Keeping			

(b) Theoretical Training Facilities

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Type	Location	Size	Number
Classroom			
CBT Room			
Rest Room			
Staff Office			
Record Keeping			

6. FINANCIAL DETAILS

Financial Requirements	
GACA Economic Authority	

7. ACCOUNTABLE MANAGER DECLARATION

- I hereby apply for () Training School Certificate renewal in accordance with GACAR PART 143 and other applicable GAGARs and EBOOK Volumes requirements.
- The minimum qualification requirements for each management position are in compliance with GACA requirements.
- () Training School acknowledged that any change made in the assignment of persons in the required management positions must be notified the President within 10 working days.
- () Training School Management and Personnel are committed to maintain continuous compliance with GACAR PART 143 and all other applicable GACA requirements.
- I certify that the information contained in this application is true, corrected and completed.

Accountable Manager Name	Signature	Date

A. GACA APPROVAL (GACA USE ONLY)

1. GACA Assessment.

Training School (TA) approval/certificate will be renewed in accordance with GACAR PART 143 and the other applicable GACARs and EBOOK Volumes.

Application form and all Supporting Documents Assessment Status	<input type="checkbox"/> Accepted	<input type="checkbox"/> Rejected
Applicant, (Training School), has satisfactorily completed all applicable GACA requirements, process	<input type="checkbox"/> Yes	<input type="checkbox"/> No
and procedures for Certificate/Approval Renewal	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

2. Remarks

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3. Approval Details	
Training School (TA) Name	
Certificate/Approval and Operations Specifications Expiry Date	
Others, if applicable	

4. Certificate/Approval Restriction or limitations, if applicable	

Aviation Safety Inspector (ASI) Name	Signature	Date
Training School Program Manager (TA Principal Inspector) Name	Signature	Date

5. Application Form Attachments and supporting Documents			
No.	Supporting Documents	YES	NO
1	Copy of the Letter of Intent	<input type="checkbox"/>	<input type="checkbox"/>
2	GACA Economic Approval	<input type="checkbox"/>	<input type="checkbox"/>
3	Copy of Certificate/Approval fees slip	<input type="checkbox"/>	<input type="checkbox"/>
4	Management Approval/Acceptance Form (attached with relevant evidence)	<input type="checkbox"/>	<input type="checkbox"/>
5	Head of Training	<input type="checkbox"/>	<input type="checkbox"/>
6	Chief Instructor, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
7	Quality Manager	<input type="checkbox"/>	<input type="checkbox"/>
8	Manuals Approval/Acceptance Forms & Compliance Checklists	<input type="checkbox"/>	<input type="checkbox"/>
9	Operations Manual	<input type="checkbox"/>	<input type="checkbox"/>
10	Training Manual	<input type="checkbox"/>	<input type="checkbox"/>