

THEORETICAL KNOWLEDGE TRAINING INSPECTION CHECKLIST

Pilot School Name	
Address & Contact Number	
School Representative	
Representative Name	
Email Address	
Date (dd/mm/yy)	

1	Training Manual	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	Flight School shall prepare and maintain a Training Manual containing information and instructions to enable staff to perform their duties and to give guidance to students on how to comply with course requirements	Sub. E to § 141 V4 CHP 8 SEC 2 § 141.79	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b	Flight School shall make available to staff and, where appropriate, to students the information contained in the Training Manual, the operations Manual and the Flight School's approval documentation	Sub. E to § 141 § 141.79	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c	The amendment procedure shall be stated and amendments properly controlled	V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d	Approved by GACA	Sub. E to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e	The Training Manuals shall state the standards, objectives and training goals for each phase of training that the students are required to comply with and shall include the following	V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1)	Part 1 - The Training Plan	Sub. E to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2)	Part 2 - Briefing and Air Exercises	V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3)	Part 3 - Synthetic Flight Training	Sub. E to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4)	Part 4 - Theoretical Knowledge Instruction	V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2	Approved courses. Verify the list of approved courses are compliant with the GACAR-141 requirements GACAR 141 & (EBOOK V 12 (12.11.1.13.) (C) & CH 8 SEC 2)	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	Private Pilot License (PPL) Training course - Appendix A to GACAR-141	App. A to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b	Instrument rating Training Course- Appendix B to GACAR-141	App. B to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c	Commercial Pilot License (CPL) Training Course - Appendix C to GACAR-141	App. C to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d	Airline Transport Pilot License (ATPL) Training Course - Appendix D to GACAR-141	App. D to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e	Flight Instructor Training Course - Appendix E to GACAR-141	App. E to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f	Flight Instructor Instrument Training Course for (Airplane (A), Helicopter (H), or Powered-Lift Instrument Instructor Rating, as appropriate - Appendix F to GACAR-141	App. F to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g	Ground Instructor Training course - Appendix G to GACAR-141	App. G to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h	Additional Aircraft Category and/or Class Rating Training Course Class - Appendix H to GACAR 141	App. H to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i	Special Preparation Courses - Appendix J to GACAR 141	App. J to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j	Pilot Ground School Course - Appendix k to GACAR 141	App. K to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k	Combined Private pilot Certification and Instrument Rating (PPL/IR) Training Course - Appendix L to GACAR 141	App. L to § 141	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3	Approved courses. Verify the list of approved courses are compliant with the GACAR-141 requirements GACAR 141 & (EBOOK V 12 (12.11.1.13.) (C) & CH 8 SEC 2)	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	The theoretical knowledge training material accepted by GACA	EBOOK V 3 (3.7.1.7.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4	Training Program	GACAR-141	Compliance
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		Reference	YES	NO	NA
a	A training program shall be developed for each type of course offered. This program shall include a breakdown of flying and theoretical knowledge instruction in a week-by-week or phase presentation, a list of standard exercises and a syllabus summary. In particular, synthetic flight training and theoretical knowledge instruction shall be phased in such a manner as to ensure that students shall be able to apply to flying exercises the knowledge gained on the ground. Arrangements should be made so that problems encountered in instruction can be resolved during subsequent training. The content and sequence of the training program shall be acceptable to GACA	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b	Verify, using the course as a sample under item 2 approved courses, whether the training program of a course offered by the training organization is compliant with GACAR 141 and/or 61 requirements	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5	Operations Manual	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	Flight School shall prepare and maintain an Operations Manual containing information and instructions to enable staff to perform their duties and to give guidance to students on how to comply with course requirements	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b	Flight School shall make available to staff and, where appropriate, to students the information contained in the Training Manual, the operations Manual and the Flight School's approval documentation	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c	The amendment procedure shall be stated and amendments properly controlled	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d	Approved by GACA	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e	The Operations Manual shall provide relevant information to particular groups of staff, e.g., FIs, synthetic flight instructors, ground instructors, operations and maintenance staff, etc., and shall include the following:	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1)	General	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2)	Technical	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3)	Route	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4)	Staff Training	§ 141 SUB C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6	Theoretical Knowledge Instruction Facilities	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	The following facilities for theoretical knowledge instruction must be available:	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1)	Adequate classroom accommodation for the current student population	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2)	The room's size is suitable to the maximum number of students that may be trained in the room at one time- check TCO approval	Sub. E to § 141.107 C (1) V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3)	Suitable demonstration equipment to support the theoretical knowledge instruction	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4)	An R/T training and testing facility, if applicable	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(5)	A reference library containing publications giving coverage of the syllabus, if applicable	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(6)	Suitable Offices for the instructors	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(7)	Adequate rest rooms	Sub. E to § 141 V4 CHP 8 SEC 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7	Ground Instructors	GACAR-141 Reference	Compliance		
			YES	NO	NA
a	Adequate number of ground instructors related to the number of students that may be trained in the room at one time	§ 141.49 (a) (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b	Ground instructors hold valid certificate/authorization	App. G to § 141 § 141.49 § 141.145	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Inspection Result	
<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

Inspector Name	Signature	Date