

APPLICATION FOR ESTABLISHMENT OF NEW HELIPORT

(GACAR PART 138)

ITEMS NO.	DATA DESCRIPTOPN	INFORMATION (information to be filled with by the Applicant/Operator)		
1.0	DETAILS OF APPLICANT/HELIPORT OPERATOR			
1.1	Full name of Applicant/Heliport Operator			
1.2	Address of Applicant/Heliport Operator			
1.3	Nationality of the Applicant/Heliport Operator			
1.4	Telephone and Email of Applicant/Heliport Operator	Tel/Mobile		
		Email		
1.5	Name and Details of the Focal Point Person	Name		
		Tel/Mobile		
		Email		
2.0	APPROVALS/PERMISSIONS/NO OBJECTIONS	Copy Attached		Give Reference for Attached Document Here
		YES	NO	
2.1	Heliport Land Ownership or Lease Agreement (Attach Ownership or Agreement copy)	☐	☐	
2.2	Approval of the heliport site from Principality (Attach approval copy)	☐	☐	
2.3	No-Objection Certificate or Agreement Letter from SANS (Attach NOC/Agreements copy)	☐	☐	
3.0	GENERAL DETAILS OF HELIPORT	INFORMATION (information to be filled with by the Applicant/Operator)		
3.1	Heliport Name that will be used after establishment			
3.2	Location of proposed heliport site (Area/City/Province)			
3.3	Name of the nearest airports			
3.4	Classification of Heliport (Mark X)	☐ Public		☐ General Aviation
3.5	Type of Heliport (Mark X)	☐ Surface		☐ Elevated
		☐ Helideck		☐ Shipboard
3.6	Type of proposed operations (Mark X)	☐ VFR		☐ Night VFR
		☐ IFR		☐ PinS Approach
3.7	Heliport Reference Point Data (WGS 84 Format)			
3.8	Heliport Elevation Data			
3.9	Probable Date of Completion of the Heliport Project			
4.0	TECHNICAL SUBMISSIONS (Attach Report Copy)	Copy Attached		Give Reference for Attached Document Here
		YES	NO	
4.1	Heliport Technical Feasibility Study/Design Report (Must include site selection, last five-year weather data, tabulated wind data, wind rose analysis, approach and take-off climb surfaces, FATO orientation, usability factor, low cloud and local turbulence consideration, master plan with drawings showing physical characteristics, dimensions and visual aids etc. (Ref. GACAR 138 & ICAO Doc 9184-Table 5.1 Fig 5.1)	☐	☐	
4.2	Obstacle Limitation Surfaces Survey Report	☐	☐	
4.3	Aeronautical Study Report, if applicable	☐	☐	
4.4	Heliport Environmental Impact Assessment Report	☐	☐	

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4.5	Statement of GACA Regulation Compliance (F138.102)	☐	☐	
5.0	DETAILS OF CONSULTANT (If Consultant is appointed for Heliport)	INFORMATION (information to be filled with by the Applicant/Operator)		
5.1	Name and Address			
5.2	Contact Details	Tel/Mobile		
		Email		
5.3	Consultant Entity Acceptance from President of GACA (Attach Copy if consultant acceptance has been granted)			
6.0	DECLARATION BY THE APPLICANT/OPERATOR			
We hereby certify that				
6.1	The forgoing information is correct and complete in every respect and no relevant information has been withheld;			
6.2	We have read GACA Regulation Part 138, and the heliport design complies with all the applicable regulations and shall be constructed as per relevant requirements and provisions in GACAR Part 138. and			
6.3	We understand that the permission of establishment is for construction of the heliport, and we shall apply for authorization or certification of heliport before starting any operations as per GACAR 138 requirements			

Signature of Applicant/Heliport Operator	Name
Position held	Date